



युनाइटेड इंडिया इश्यूरेस कंपनी लिमिटेड
UNITED INDIA INSURANCE COMPANY LIMITED
(भारत सरकार का उपक्रम) / (Government of India Undertaking)

पंजीकृत व प्रधान कार्यालय : 24, वाइट्स रोड, चेन्नै - 600 014 | Regd. & Head Office : 24, Whites Road, Chennai - 600 014

Ref : HO:HRM: PE 2025-2026: CIR:76 :2024

4th November 2024

NOTICE

Re : Promotion Exercise 2025-26 – within Class I Officers

It has been decided to initiate Promotion Exercise 2025-26 for promotion up to the cadre of Scale V. The online pre-promotion qualifying examination for Promotion under Fast Track Channel is scheduled to be held on 14th December (Saturday), 2024. The cadre wise number of vacancies as approved by the competent authority and the batch of officers in the zone of consideration for promotion under **Normal Channel/Fast Track Channel** as per projected Seniority List as on 01.04.2025 is as given below:

Sl. No	Promotion from	Batch under zone of consideration for normal channel	No. of Vacancies (Total including Fast Track Channel)	No. of vacancies under Fast Track Channel (40% of total Vacancies)
1.	Scale IV to V	2021-22	45	18
2.	Scale III to IV	2021-22	130	52
3.	Scale II to III	2021-22	280	112
4.	Scale I to II	2021-22	355	142

All Officers in the Zone of Consideration for Promotion shall be automatically included for further process of Promotion as per reckoning parameters for Promotion under Normal Channel.

However, an officer who has been included in the Zone of Consideration for promotion to the cadre of Scale V / Scale IV / Scale III / Scale II, shall have the option to apply for being excluded from the process of promotion for a particular year / exercise within 14 days from the date of declaration of the Zone of Consideration.

Provided, however, that such an option can be availed by an officer not more than twice in one cadre.

Provided further that against any such exclusion of officers from the process of promotion in any particular year / exercise, no substitution or further inclusion of officers shall be made in the zone of consideration already constituted in terms of para 8.2.

Officers who are in the ZOC and wish to opt out of the further process of promotion for the current Promotion Exercise 2025-26 may send a mail to hrmpe2025@uiic.co.in with a copy marked to rgovindarajan@uiic.co.in, mahadevsethi@uiic.co.in, The mail has to be sent on or before 18.11.2024 @ 18.00 hours. Any mail sent after 18.11.2024 at 06.00 PM would not be entertained

(Signature)



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Fast Track Channel:

For Promotion to the higher cadre up to Scale V, for Promotion Exercise 2025-26, an officer having completed minimum three years of continuous service as on 31st March, 2025 from the date of his selection to the existing cadre and qualified Associate from Insurance Institute of India (For promotion to Scale-II) as on 04.11.2024 and qualified Fellow from Insurance Institute of India (For promotion to Scale-III, IV and Scale V) as on 04.11.2024 is eligible to participate in the Fast Track Channel.

Officers who are re-instated/promoted with retrospective seniority and not given due effect in the projected seniority list as on 01.04.2025 and are in Zone of Consideration as mentioned above may contact HRM department of RO/HO in case of any difficulties in applying under Fast Track Channel.

Officers eligible for and desirous of applying for the Fast Track Channel of Promotions under Promotion Exercise 2025-26 in terms of Para 14A (as amended) of the Promotion Policy may submit their applications through a Tab "Promotion Exercise" enabled in their ESS Portal latest by **11.11.2024@ 06.00 PM..**

Only online submission of application will be accepted and system will not allow any officer to submit application beyond the last date stipulated for submission of the application. This may be brought to the notice of officers who are on leave/on deputation/on tour etc. Only Submitted applications will be taken into consideration for verification.

Such Officers who have opted out from the current Promotion Exercise are not eligible to apply under Fast Track Channel.

The applications submitted online have to be verified by the nominated personnel officer at RO/HO through the SAP R3 id of the Personnel Officer on or before 19.11.2024 by 1.00 PM. Only validated applications will be taken as eligible for consideration.

Officers who have already qualified and not yet submitted their copy of proof of requisite insurance qualification viz. AIII/FIII to RO/HO are advised to submit the same immediately to enable RO/HO to verify the applications and to validate the same.

The withdrawal of application for Fast Track Channel is permitted up to 18.11.2024 till 06.00 PM and it should also be through online mode only, through the same option as mentioned above. Any request for withdrawal submitted after the above mentioned date and time will not be considered. An officer who has withdrawn the application for FAST TRACK will not be allowed to re-submit application for FAST TRACK for the current exercise for whatever be the reason and the officer will not be considered for promotion under fast track.

The facility of online submission of application for Fast Track Channel is also available through Company's Website in the following path:

Ess Portal=>Promotion Exercise

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Officers who have applied under Fast Track Channel and found eligible have to qualify in the pre-promotional qualifying exam as per para 14(A) (e) of Promotion Policy for Officers, 2006 as amended.

The following points may be noted:

- **Officers promoted under Normal/Fast Track Channel will be liable to be transferred out of present location based on the organizational need irrespective of their duration of stay in the present place of posting to any place in the country, particularly in the Hubs/Offices of Deficit Regions such as Hubli, Madurai, Pondicherry, Kozhikode, Chennai, Coimbatore, Jodhpur as also to some of the offices under Bangalore, Kochi and Raipur where there is shortage of manpower. However, posting would be based on the final decision of the Competent Authority.**
- **A specific declaration/undertaking to this effect shall be given by the officers while applying online for promotion under Fast Track Channel as the officers willing to appear for Fast Track Promotion have to apply for the same. Officers who are eligible under Normal Channel are not required to apply and as such, declaration is not called for. However, the promotee officers under Normal Channel are also liable to be transferred out of present location based on the organizational need.**
- **Besides, it is also to be noted that no request for exemptions on medical grounds will be entertained for Promotional Postings. Officers aspiring for Fast Track channel are advised to keep in view the health grounds of self/dependent family members and willingness to move from the existing location. The Promotee officers have to serve requisite minimum period at the respective place of posting before being considered for transfer under TMP guidelines.**
- **In charges continuing in development functions for 7 years or more to be shifted from existing location to other locations. However, relaxations may be considered by the Competent Authority in case the In-charges show continuous growth and operating surplus during the past 3 years.**
- **Officers in same location for more than 10 years will be shifted to another location irrespective of the assignments.**

Pre-Promotion Training for SC/ST/OBC and PwBD officers who have applied for Fast Track Channel and found eligible will be conducted for a period of 4 days through offline mode. RO to conduct pre-promotion training during the duration between 26.11.2024 and 06.12.2024.

Important Dates:

Sl.No	Activity	Last Date
1	Submission of Fast Track Application(On Line)	11.11.2024
2	Withdrawal of Fast Track Application (On Line)	18.11.2024



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3	Verification of Fast Track Application by RO Nominated Personnel Officer	19.11.2024
4	Date of withdrawal from Promotion Exercise	18.11.2024
5	Date of Pre-Promotional Qualification Exam	14.12.2024

The other details like venue of examination, exact time of online examination and roll numbers will be intimated in due course of time.


GENERAL MANAGER(HR)